



**GALWAY CENTRAL SCHOOL
DISTRICT
BOARD OF EDUCATION MEETING
MINUTES**

Thursday, December 3, 2020

Executive Session 5:15 PM

Regular Session 6:30 PM

MEETING CALLED TO ORDER

The Meeting was called to order by Board President, Linda Jackowski, at 6:30 PM in the High School Library.

EXECUTIVE SESSION

Motion Stacey Caruso-Sharpe, Second Dennis Schaperjahn

To enter Executive Session at 6:00 PM for Specific Personnel Matters.

All voted Aye to approve the Motion. Motion Passed 6-Yes 0-No

REGULAR SESSION

Motion Jay Anderson, Second Dennis Schaperjahn

To return to regular session at 6:30 PM in the High School Library

All voted aye to approve the Motion. Motion approved 6-Yes 0-No

PLEDGE OF ALLEGIANCE – was recited.

ADDITIONS/REVISIONS TO THE AGENDA – were noted

PUBLIC COMMENT ON AGENDA ITEMS – none

BOARD MEMBERS PRESENT – Dennis Schaperjahn, Karen English, Stacey Caruso-Sharpe, Joan Slagle, Linda Jackowski and Jay Anderson

BOARD MEMBERS ABSENT – Michelle Bombard

OTHERS PRESENT

Brita Donovan, Superintendent of Schools (virtually); Michael Miller, Jr./Sr. High School Principal; Michelle McDougall, Elementary School Principal, Courtney Sayward, Director of Curriculum, Technology and Assessment; Employees and Community Members.

PRESENTATIONS

- Tara Sullivan, WSWHE Boces Communication Specialist presented an informative report on the communication services provided to the Galway Central School.
- Courtney Sayward, Director of Curriculum, Assessment and Technology discussed Galway's Data Privacy and Security Policies.

SUPERINTENDENT'S REPORT

- Michael Miller, Jr./Sr. High School Principal, was awarded Tenure on the recommendation of Superintendent Donovan.

PERSONNEL - None**APPROVAL OF CONSENT AGENDA**

Motion Dennis Schaperjahn, Second Jay Anderson to accept the following Consent Agenda:

CONSENT AGENDA	
FINANCIAL REPORTS/BOARD MEETING MINUTES	
October 22, 2020	Board Meeting Minutes
October 2020	Student Activities Report
CSE/CPSE RECOMMENDATIONS	
Approve CSE/CPSE Recommendations as presented to the Board prior to the meeting for the following students: 7325; 7457; 7481; 7408; 7398; 7332; 7504; 1500; 7497; 7498; 6068; 7473; 7512; 6668; 7141	
RESIGNATIONS/OTHER	
Accept the Resignation of Marissa DeCicco from her Teacher Aide position effective October 30, 2020.	

Accept the Resignation of William Clark from his position of Transportation and Grounds Supervisor effective December 4, 2020.

APPOINTMENTS

NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE
Marissa Guisti	Internal Claims Auditor	\$26.27/per hour	11/19/2020
Rachel Francisco	Teacher Aide – 1 yr. probationary period November 2, 2020 to November 1, 2021	Minimum Wage	11/2/2020
Joanne Slezak	Bus Driver – 1 yr. probationary period November 14, 2020 to November 13, 2021	\$16.01	11/14/2020
Glen Decker	Bus Driver – 1 yr. probationary period November 14, 2020 to November 13, 2021	\$16.01	11/14/2020
Kathleen Egan	Teacher Aide – 1 yr. probationary period November 16, 2020 to November 15, 2021	Minimum Wage	11/16/2020
Derek Swartz	Teacher Aide – 1 yr. probationary period December 7, 2020 to December 6, 2021	Minimum Wage	12/7/2020

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

NEW BUSINESS

1. Motion Jay Anderson, Second Dennis Schaperjahn

Approve a Resolution for the Retention and Disposition Schedule for New York Local Government Records pursuant to Article 57-A of the Arts and Cultural Affairs Law.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

2. Motion Jay Anderson, Second Stacey Caruso-Sharpe

Approve a Resolution to Accept Audit Report and Approve Corrective Action Plan for the 2019-2020 school year finances.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

3. Motion Jay Anderson, Second Stacey Caruso-Sharpe

Approve a Resolution for the Cooperative Bidding – Disposal of Universal Waste for school years 2020-2021 through 2023.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

4. Motion Karen English, Second Stacey Caruso-Sharpe

Accept a donation from Karen Moffatt in the amount of \$105.00 to be used for school supplies with sincere thanks and appreciation.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

5. Motion Jay Anderson, Second Dennis Schaperjahn

Accept the following donation from the US Census Bureau with thanks and appreciation:

6 boxes of 48 count hand sanitizer;

1 box of 500 cloth reusable white masks; and

1 power kit box containing 4 surge protectors, 1 extension cord and 1 roll of duct tape.

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

COMMITTEE REPORTS

- Facilities Committee met and reports that the District is working on the UV for the water. The heat and water issues have been resolved. They are working on the next capital project and the 5 year building plan.

PUBLIC COMMENT –

- Janet VanRijsek and Vickie Weaver congratulated Mike Miller on his tenure and also thanked Bill Clark for his hard work and dedication as the Transportation Supervisor. He will be missed.
- Michael Gray, Bus Driver, acknowledged Bill Clark for being the quarterback of their team at the bus garage and thanked him for all he accomplished during his time as Transportation Supervisor.

BOARD MEMBER COMMENTS

- Congratulations to Superintendent Dr. Brita Donovan who earned her doctorate in education in November.
- And a congratulations to Michael Miller on his tenure. Great job. Look forward to working with you in the years to come.
- Thank you very much to Regina Culbert and her 2nd grade class for the thoughtful handmade Chinese New Year's Golden Rule Fortune. It made their day.

ADJOURNMENT

Meeting was adjourned at 7:45 PM

Respectfully submitted,
Linda M. Dumblewski
Linda M. Dumblewski

RESOLUTION OF BOARD OF EDUCATION

**COOPERATIVE BIDDING-Disposal of Universal Waste
SCHOOL YEARS 2020-2021 through 2023**

WHEREAS,

The Cooperative Bidding (Purchasing) Service is a plan of a number of public school districts in the BOCES Albany- Schoharie-Schenectady-Saratoga area in New York, to bid jointly equipment, supplies and contractual items, and specifically Disposal of Universal Waste, and

WHEREAS,

The School District named below is desirous of participating with other districts in the BOCES Albany-Schoharie-Schenectady-Saratoga area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

This resolution shall not preclude the School District named below from separately bidding equipment, supplies and contractual items in those instances where only a single School District is seeking to make a purchase, and

WHEREAS,

the School District named below may at its option notify the Capital Region BOCES that it elects not to participate in a particular bid, and

WHEREAS,

The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the School District listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION OF DISTRICT CLERK

I, Linda Dumblewski, District Clerk of the

Galway Central School District Board of
Education, hereby certifies that the above resolution was adopted by the required
majority vote of the Board of Education at its meeting held on 12-3-2020.

Linda Dumblewski
Authorized Signature

12-4-2020
Date

Galway Central School District

Board of Education

Resolution for Retention and Disposition Schedule for New York Local Government Records

RESOLVED, By the Board of Education of the Galway Central School District that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Yes 6 No 0 Abstain 0 Result PASSED

The above resolution adopted this 3rd day of December, 2020 upon the motion of Jay Anderson and seconded by Dennis Schaperjahn.



Linda Dumblewski,
District Clerk

(seal)



Galway Central School District

Board of Education

Resolution to Accept Audit Report and Approve Corrective Action Plan

WHEREAS, the independent audit of the Galway Central School District's 2019-2020 school year finances was conducted and completed by the accounting firm, West & Company CPAs, PC, and

WHEREAS, the District is required to take appropriate actions to address any concerns reported by the audit firm,

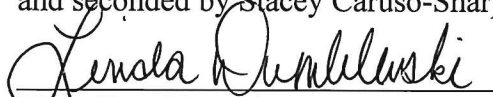
NOW THEREFORE BE IT RESOLVED, that the Board of Education of Galway Central School District does hereby accept the audit report and management letter published by the accounting firm, West & Company CPAs, PC, and does hereby authorize and direct any necessary actions to address said independent audit report for the 2019-20 school fiscal year, and

FURTHER RESOLVED, that the Board of Education does hereby authorize and direct the District Clerk to make such independent audit report available as a public record for inspection by all interested persons, and

FURTHER RESOLVED, that the Board of Education, pursuant to §35 of the New York State General Municipal Law, has prepared a corrective action plan to address the report of West & Company CPAs, PC, as is attached to this resolution, and shall file such plan in the District Clerk's office as a public record for inspection by all interested persons.

Yes 6 No 0 Abstain 0 Result PASSED

The above resolution adopted this 3rd day of December, 2020 upon the motion of Jay Anderson and seconded by Stacey Caruso-Sharpe.


Linda Dumblewski,
District Clerk

(seal)

